# Inlight Research Fellowship Application Template

## Template Instructions

**Please note:**

* Word counts specified within each section must be adhered to
* Only include figures, references and hyperlinks as part of the outlined appendices

**Application**

* Complete all sections as presented in this template – any additional sections, figures, references, hyperlinks or blocks of text will be removed
* Only expand boxes as necessary to fit the permitted word count
* Font selection:
  + Use a minimum 12-point standard font in black type (for example Arial, Times New Roman). Do not use condensed fonts.
    - You may use other font sizes for text in tables, charts, figures, graphs and legends only, as long as it is legible when the page is viewed at 100%.
  + Use a minimum of single line spacing
    - Do not use narrow line spacing.
  + Use normal/standard character spacing. Do not use condensed character spacing.
* The following additional appendices are recommended – no other appendices will be shared with adjudicators:
  + Appendix I - Knowledge mobilization products
  + Appendix II - Figures

**Submission**

* **Please use the following naming convention for the file**
  + YOURLASTNAME\_2023 Inlight Fellowship\_Application Template

## Cover Page

**Applicant:**

|  |  |
| --- | --- |
| Name |  |
| Division and Department/Institute (if applicable) |  |
| University of Toronto campus | **□** Mississauga  □ Scarborough  □ St. George |
| Title of program in which currently enrolled |  |
| Year of program |  |
| Expected graduation date (mm/yy) |  |

**Primary supervisor:**

|  |  |
| --- | --- |
| Name |  |
| Title |  |
| Institution of primary budgetary appointment |  |
| University of Toronto Division and Department/Institute |  |
| University of Toronto campus | **□** Mississauga  □ Scarborough  □ St. George |

**Signature of Graduate Coordinator for Program of Studies:**

|  |  |
| --- | --- |
| Name | Email contact |
| Signature | Date |

**Share additional co-supervisors if relevant (duplicate table as needed to capture all supervisors):**

|  |  |
| --- | --- |
| Name |  |
| If U of T |  |
| Division and Department/Institute (if applicable) |  |
| University of Toronto campus | **□** Mississauga  □ Scarborough  □ St. George |
| Organisation, if not U of T |  |
| Role in the project (max 50 words) |  |

## Application

**Title of research project (max 25 words):**

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**Lay summary of research project (max 150 words):** Provide a 150-word lay summary for your research project. Note that if funded, this lay summary will be used for reporting and communications purposes.

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**Outline of research project (max 500 words):** share background/rationale, objectives, design and methodology, and impact in post-secondary student mental health

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**What is the current status of the research project?** (pick one of the following options):

* Preparing research ethics application
* Currently under review by research ethics board
* Received research ethics approval and preparing to begin research activity
* Recruiting and data collection
* Data analysis
* Knowledge translation (e.g. manuscript preparation, presentations, knowledge translation product development)
* Other (please describe below)

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**Strategic alignment (max 150 words):** Describe how the research project aligns with and advances Inlight’s [vision](https://smhr.utoronto.ca/our-vision/#:~:text=scalable%20research%20innovations.-,Vision,-Enhance%20student%20mental), [mission](https://smhr.utoronto.ca/our-vision/#:~:text=OUR%20VISION-,Mission,-We%20will%20improve) and [guiding principles](https://smhr.utoronto.ca/our-vision/#:~:text=and%20community%20partners.-,Guiding%20Principles,-Students%20as%20collaborators).

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**Student Engagement** **(max 150 words):** Describe how students will be involved as collaborators through the research and knowledge mobilization.

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**Equity, diversity, inclusion, accessibility and Indigeneity (max 150 words)**: Describe how EDIAI considerations will be incorporated through all steps of the research and knowledge mobilization.

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**Applicant’s summary statement (max 500 words):** Describe training, research accomplishments, commitment to post-secondary student mental health and wellness, and activities in support of student engagement in research, and of equity, diversity, inclusion and accessibility in research, post-secondary student mental health and/or related research. Please note that we consider a broad range of experiences, not just previous awards and publications, but also other activities and contributions (e.g., volunteer, advocacy, and community work).

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**Appendix I – List of references**

* *List the references supporting your project outline (eg, academic or grey literature publications, reports, webpages) – where these are available online, hyperlinks should be provided*

**Appendix II – Figures**

* *A single page of relevant figures can be provided - it is strongly recommended that* ***a timeline of key deliverables/milestones*** *is included as part of this appendix.*