**2024 Inlight Fellowship Application Checklist**

Please note the timeline for the 2024 Inlight Research Fellowship Program:

|  |
| --- |
| **Timelines:** |
| Call for Fellowships Opens | September 11th, 2024 |
| Webinar (Program Overview and Student Engagement Planning) | September 20th, 2024 (12pm EST) |
| Deadline for Notice of Intent Submission | October 7th, 2024 (5pm EST) |
| Deadline for Fellowship application Submission | October 15th, 2024 (5pm EST) |
| Anticipated Notice of Decision | December 6th, 2024 |
| Anticipated Stipend Start Date | January 1st, 2025 |

**Step 1: Notice of Intent**

* NOI form completed using this link

**Step 2a: Full Application** (link sent by email following submission of NOI)

Complete application requires submission of the 3 files in addition to completion of the application form. Please convert all files to pdf format prior to submitting.

* Fellowship Application Template completed, **signature** from Graduate Coordinator or alternate appropriate representative from your Program of Study is secured.
* Please use the following naming convention for the file:
	+ - YOURLASTNAME\_2024 Inlight Fellowship Application Template
* Attached a recent CV (**maximum 3 pages**) or the Inlight abbreviated CV template.
	+ If using your own CV, it is recommended that you highlight relevant experience and significant contributions.
	+ Please use the following naming convention for your CV:
		- YOURLASTNAME\_CV
* Attached a copy of your academic transcript for graduate studies.
* Attached a photo of you that can be used included on the website with your bio
* All documents converted to pdf for submission

**Step 2b: Primary Supervisor Recommendation**

* Primary Supervisor Recommendation form completed (it is your responsibility to remind your supervisor to submit this ahead of October 15th 2024)